

April 3, 2020

Dear parent/guardian of a Sayreville Middle School student,

I would like to take a moment to thank you and your families for supporting the Sayreville Middle School as we are continuing your child's education through virtual means.

I would like to thank our outstanding teachers as they are working very hard through these tough times to support you and your children! We hope you and your children enjoyed the video message the staff created for our students!

Click the link below to view the amazing video:

[SMS Count on me Student Video Message](#)

Some more great things happening at SMS:

Guidance Depart. Google Classroom
Course Code: dfrnmz5

[SMS Guidance Department Classroom](#)

Nurses News Letter:

[SPS Nurses Newsletter 4.3.2020](#)

Please be reminded of a few items as we work together through this virtual education model:

1. Please make sure you review the Academic Integrity Policy with your children as our teachers have submitted it for review in each of their classrooms.
2. Please be advised, if a student is sharing work with others and is handing in assignments which is not the genuine work of the student, it may violate the school academic honesty/integrity policy. If so, the student(s) may receive a "0" for the assignment. For your information, the administration is advised by the teacher of these types of situations and parents may receive communication by the administration in regard to the actions which will be taken by the school.
3. Please make sure if there are any content area questions or concerns that you have your child or yourself reach out to the teacher for support before contacting a supervisor or administrator. The teacher is the best person to discuss content area related questions of initially.
4. Please make sure the parent/guardian of a SMS student are reviewing their e-mail often as teachers and administrators may reach out to you with questions or concerns of your child's classes. Please respond to regular e-mail/google classroom/OnCourse email when necessary.
5. Please make sure your son or daughter is reviewing their SMS e-mail as that is another means of communication for teachers and administrators.

6. Please make sure your son or daughter is checking into or submitting assignments to all of their scheduled classes daily as this is a means of attendance.
7. **Please be advised, if a student is miss-behaving within a virtual classroom; (i.e. typed comments, comments which are not appropriate for the classroom, etc.) the student may be consequenced for his or her actions. The administration is advised by the teacher of these types of situations and parents may receive communication by the administration in regard to the actions which will be taken by the school.**

National Junior Honor Society:

Please be advised, National Junior Honor Society letters will be distributed by **e-mail to parent and student** by the end of day Monday for those who have been selected based on the NJHS applications in the areas of Scholarship, Character, Leadership, Service, teacher evaluation form, and the student essay. As you are aware, the student essay encompassed the following items: Define what service means to you, what service you have already rendered in your family and/or community, and explain what service you would like the NJHS to be involved in while you are a member.

SMS PTO:

Please be advised the SMS PTO is continuing their work toward supporting our students in regard to end of the year activities. **As we are following the educational guidelines set forth by the Governor of New Jersey, all end of the year activities are still scheduled as they were before we were ordered to be quarantined.**

For example, the dates for the grade 8 picnic and formal are early June at present time. **Any decision to reschedule or re-evaluate these and all functions will be determined by school administration, not the PTO.** We constantly communicate with the PTO. As we are always wanting the best for our students, we will try our hardest not to cancel any functions/events. If you have any questions, feel free to contact me.

As per Dr. Labbe's communication this morning (4.3.2020), please remember that all ordering forms and an abundance of other information in both **English** and **Spanish** can be found on the **Pandemic Plan** page of our district website. If you have not done so already, I recommend that you bookmark it in your list of favorite websites. I also suggest that you continue to **check** your **SPAM/Junk folders** for communication from the school district and to **whitelist all @sayrevillek12.net addresses, noreply@oncoursesystems.com addresses,** and any other addresses coming from the software programs that your children are using or have subscribed to.

As noted above, please remember that due to the holidays on Thursday, April 9th and Friday, April 10th, our incredible volunteers will only be delivering breakfast/lunches on **Monday, April 6th & Wednesday, April 8th.** Thus, we are asking parents to order for **two** days at a time for **Monday & Tuesday**, and **three** days at a time **Wednesday, Thursday, & Friday.** Hence, **after 10 am** this morning we will open the **Lunch and Breakfast Ordering Form** link for ordering

next week. Please also remember that we will **only** be delivering supplies, such as toilet paper, paper towels, and tissues **once a week on Mondays**. Therefore, on Friday we will provide the link for you to order supplies for the **week of April 6th**.

We will be delivering meals, supplies, and student work packets to the same **designated bus stops** that we have been using since Day 1 of this operation. Our buses, trucks, and van will continue to be used to make all deliveries. They will be labeled as **Sayreville Public Schools** vehicles and will leave the high school at approximately **10 am**. Click **here** to see the estimated times of arrival (ETA) at **each designated bus stop**. **Please remember that the ETAs for anyone residing in Winding Wood will be about hour earlier beginning on Monday**. If you are experiencing difficulty finding a location close to your home, contact **Lori Howell** at **lori.howell@sayrevillek12.net**. Please remember that in order for us to be able to maintain the integrity of our stop times, you **MUST be waiting at the stop for delivery**. We will do our very best to provide ETAs with real time updates our district **website** (<http://www.sayrevillek12.net>), **Facebook** page and **Twitter** account. Please be patient and remember that depending on the number of delivery vehicles we have, it takes us at least two hours or until noon to deliver to all stops.

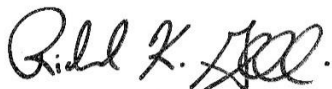
If you would like to pick up packet work for the SMS, please reach out to your son/daughter's teachers so they can advise me to prepare the work. The work can be picked up at the High School from 8 am – 12:30 pm on Monday, Wednesday, and Friday at the main vestibule of the school or delivered to certain bus locations as above as well. **Reminder, Packets are reserved for students and families who do not have internet access or a device.**

If your son or daughter is not attending or participating and completing work assigned by their teachers, the teachers will reach out to you via e-mail or phone call and advise an administrator of the issue. At present time, please be aware staff and administration may be using (*67) block numbers for the time being as a means of not showing personnel cell phone numbers when calling parents. Teachers will only be able to speak with your children via phone with your approval. You also may be asked by your child's teacher to dial in to a conference by use of district approved conferencing programs. We are making every effort to be flexible at this time, but **your children are accountable for their work as well as participation in the classrooms set up by their teachers.**

Finally, as the school year progresses, I will update you on everything I possibly can in regard to the Sayreville Middle School.

Please have a great weekend and be healthy and safe!

Sincerely,



Mr. Richard K. Gluchowski
Principal

richard.gluchowski@sayrevillek12.net

732-525-5290 Ext. 7001